



# COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA

C- 2, PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR - 751013

## APPLICATION FOR ISSUE OF PRESERVED ORIGINAL CERTIFICATE

(To be filled in by the candidate in CAPITAL LETTERS only)

This application form should be accompanied with two Xerox copies of Mark Sheet.

To  
The Secretary  
CHSE, Odisha, Bhubaneswar

Sir,

I furnish below particulars about myself and request that my preserved original certificate may kindly be issued in my favour for which an amount of Rs \_\_\_\_\_ (Rupees \_\_\_\_\_ only) has been paid vide cash receipt No/ BDR NO \_\_\_\_\_ Dated \_\_\_\_\_ which is attached herewith.

1. Name of the Candidate :
2. Name of the Father :
3. Name of the Mother :
4. Examination Roll No. :
5. Regn. No. of the Candidate :
6. Name and Year of the Examination in which the candidate has passed (Annual/Instant/2nd H.S. Exams.) :
7. Name of the Higher Secondary School/ College from which appeared. :
8. Subjects offered by the candidate in the Examination :
9. Division :
10. (a) Compartmental candidate must mention the previous Roll No. (Annual/Instant/2nd H.S. Exams.) :
- (b) Subject / Subjects :
11. Address for Correspondence with PIN No. :

12. Mobile No.:

Date :

## CERTIFICATE FROM THE HEAD OF INSTITUTIONS

(To be filled in by the concerned college / H.S. School)

Certified that Sri/Smt. \_\_\_\_\_ bearing Roll  
No. \_\_\_\_\_ Regd. No. \_\_\_\_\_ has passed the  
\_\_\_\_\_ Examination held in the month of \_\_\_\_\_ Year \_\_\_\_\_ and  
the particulars furnished by the candidate in the prescribed form have been verified and found cor-  
rect.

The Certificate bearing Sl. No. \_\_\_\_\_ issued earlier to this Institution has been  
returned vide this Institution Letter No. \_\_\_\_\_ Date \_\_\_\_\_ to the Council.

The Candidate has signed in my presence,  
The Original Certificate may be issued.

Memo No. : \_\_\_\_\_ Date : \_\_\_\_\_

**Signature of the Principal**  
(with seal)